



SKPS/2024/P/VP/285

31 December 2024

Term 1 2025 Notification

Dear Parents / Guardians,

Greetings from SKPS!

We trust that you and your family had a pleasant and fulfilling year-end school break. We eagerly anticipate the return of our SKLites and are delighted to extend a heartfelt welcome to our incoming Primary 1 students and parents, as well as other new students and parents joining our SKPS family. Together, we will co-create another year of fulfilling learning experiences for your child in 2025.

As we begin the new school year, we wish to bring to your attention some essential information and outline our school expectations. Your active collaboration is vital in ensuring the best possible support for your child/ward's educational education.

1. Home-School Communication

We greatly appreciate our collaborative relationship with you and encourage consistent communication between school and home. We will maintain contact with you through the following channels:

- Notification letters that detail the activities planned for each term. All official letters and MOE notifications will be conveyed to you via the Parent Gateway. If you have not already onboarded, we strongly recommend you downloading the Parent Gateway application.
- The Student Handbook that provides a comprehensive resource containing vital school information and space for your child to record homework and messages from their teacher. We encourage you to refer to it daily, as it serves as a valuable means of communication between you and your child/ward's teacher.
- The school website where you can access essential school information and stay updated on the latest announcements. Email addresses of staff members are conveniently available on the school website for direct communication.
- The school Facebook page and Instagram (starting 2025) which keeps you informed of school's celebrations and other meaningful activities.
- Parent-Teacher Connect (PTC) and Parent-Child Teacher Conferences (PCTC) (Please refer to our Calendar of Event for the PTC in Term 1). These events provide opportunities for meaningful interactions and updates on your child/ward's progress.

2. Staff Updates

The following staff have left our school. We thank them for all their contributions during their stint in Seng Kang Primary School and wish them well in their future endeavours:

- Ms Anuradha Sivarama Krishnan
- Mr Li Dahao Daniel
- Mdm Ruhaizah Osman
- Mr Wang Hup Ann
- Mdm Yong Fong Ling, Joanna
- Mdm G Vasantha Devi Naidu
- Ms Li Xiuqing Rachael
- Mr Vikneswaran Subramaniam
- Ms Yeo Shi Hui Dora

We also would like to welcome the following staff to our school

- Mr Ben Tan, Vice-Principal Administration
- Mr Ong Jin Hwa Daniel, Operations Manager
- Mdm Nurhafizah Rosle, Special Needs Officer
- Mr Patrick Yeo, Teacher
- Mr Guan Poh Wei Daniel, Teacher
- Mdm Vaishnavi Durga, Teacher
- Mdm Anisah Ibrahim, Teacher
- Mdm Rohana Ibrahim, Teacher

3. Essential Information for Academic Year 2025

(a) First week of new academic year 2025

The school year for 2025 for all MOE primary schools will start on Thursday, 2 January 2025 and end on Friday, 21 November 2025.

Primary 1 will start school on Thursday, 2 January 2025. They will only need to bring writing materials, a story book and water bottle on 2 & 3 January. They will bring their books according to the timetable from Monday, 6 January.

Primary 2 to 6 will start school on Friday, 3 January 2025. They will bring only the following materials on 3 & 6 January:

Day	Subjects	Materials to bring
3 Jan	Maths, Science (P3-P6), English and Social Studies	Activity books (both A and B books if applicable), subject-related booklets, files and worksheets
6 Jan	PE, Art, Music, Mother-Tongue Language, CCE (Mother Tongue Language)	

They shall bring their Textbooks according to the timetable from Tuesday, 7 January.

(b) School Arrival and Dismissal

School will start promptly at 7.30 a.m. Your child/ward should reach the school's assembly area by 7.25 a.m. to enable him/her to settle down for the flag-raising ceremony. Please do not send your child/ward to school earlier than 6.45 a.m. so that your child/ward can get sufficient rest and have their breakfast at home.

To facilitate parents picking up the Primary One and Two students, these 2 levels will be dismissed 5 minutes earlier than the other levels, at 1.25 p.m. from the basketball court. **Special arrangements are made for Primary One students during orientation days on 2 & 3 January, for an earlier dismissal at the basketball court at 1.00 p.m.**

For parents of other levels, please make arrangement with your child/ward on which gate to meet as he/she will be exiting the school gates independently.

(c) Recess Timings

The recess timing for the various levels would be as follows:

P1 & P4	9.00 – 9.30 a.m.
P2 & P3	9.30 – 10.00 a.m.
P5	10.00 – 10.30 a.m.
P6	10.30 – 11.00 a.m.

Time would also be allocated for students to have snack break in a day. Please assist your child to pack some healthy, dry snacks, e.g. biscuits or nuts/dried fruits, to school. Students are not to leave the class to buy the snacks.

(d) Handphone Policy

Students are not to use personal digital devices, including smartphones, during school hours including recess, CCA and after-school programmes. Students who bring such devices are to put them in their school bags before school start time. Students should bear responsibility for safekeeping of devices. Students are only allowed to use personal digital devices at dismissal Gate 2A or Gate 3 after school hours.

If such devices are found to be used in school, the devices will be safe kept by the school staff. Parent/ward will make the necessary arrangement to collect the devices personally.

Students who need to contact their parents on an urgent basis can use the payphones available in the canteen.

(e) POSB Smart Buddy Programme

MOE has partnered with POSB to extend Smart Buddy to all schools in Singapore. Our school has been working closely with POSB and we are pleased to announce that with effect from 21 Jan 2025, all students can opt to use e-payments for their in-school purchases at our school canteen and bookstore. You may refer to our PG notification sent on 27 Dec 2024 for the registration details.

(f) New School Bus Service Model and New Bus Operator

Starting from 2 January 2025, RushOwl Singapore will be our school's new appointed bus operator under a new school bus service model. Under this new school bus service model, a single bus operator will provide school bus services for a few schools in the same region. RushOwl Singapore will be ferrying students from Anchor Green Primary School, North Vista Primary School and Seng Kang Primary School using the same bus(es) for students staying in the vicinity. This model aims to ensure sustainable school bus services despite shortages of school bus operators and drivers, and rising operational costs. To arrange for school bus service for your child/ward, you may refer to our school website for the registration details.

(g) Safety of Students

We seek parents' support to keep schools a safe environment for students.

- Please ensure your child/ward has a functioning oral thermometer as daily temperature taking will commence on the first day of school. If your child is unwell, please ensure that he/she stays at home and seeks medical attention if necessary. If your child is recovering from respiratory-related illnesses, please encourage him/her to exercise social responsibility (e.g., by wearing a mask and minimising social interactions with big groups).
- If your child cycles to school, do remind him/her to dismount and push his/her bicycle across pedestrian crossings, while on crowded pavements and adhere to the road safety rules. For your child/ward's safety, he/she is required to wear a helmet when cycling to school. Students seeking to park their bicycles on school premises must seek approval from the Operation Manager, Mr Thomas Chow. Your child may also approach his/her Form Teacher for assistance.
- If you drive, please comply with the speed limit of 15km/h within school grounds and avoid overtaking. The school reserves the right to stop errant drivers who do not adhere to our safety rules from entering the school. Please refrain from parking along the road outside the school to ensure smooth traffic flow.

- In the event of rain, vehicles will be allowed into the school for pick-up arrangement only. **Waiting or parking within school's premises is not allowed.** The school is unable to provide parking for parents and we would like to remind parents who are visiting the school to park in the nearby HDB blocks. For parents/guardians who are here to pick up their child/ward who is unwell, or for any emergencies, please inform the security guard and they will allow you to park in the temporary visitor lots (subject to availability). Please refer to the 'School Information' on our website for details of the overview of the vehicle movement if you are dropping or picking your child/ward before / after school, the locations & opening hours of the school gates and the locations of the car parks and void decks for the waiting areas.
- For security purposes, all visitors are to be registered at the school's security post. Visitor's personal particulars will be electronically recorded. Visitors will be issued a label or pass after verification. Visitors are to display the label or pass prominently. Visitors are to proceed to the General Office for assistance and are not allowed to proceed to any other part of the school building.

(h) Student Code of Conduct

As part of personal growth, we require students to observe the '4 As' of Attitude, Attendance, Attire and Achievement (please refer to the Student Handbook for more details). Teachers will go through these expectations during the orientation. Please note that all students are expected to be in school uniform on days when they do not have PE, during school examinations, formal school functions and certain events where they represent school. Students will be allowed to wear their PE attire to school on days when they have PE and will not be required to change back to school uniform after PE.

(i) Holistic development of students

To nurture lifelong learners and develop intrinsic motivation in learning, school-based assessments allow more time for teachers to deepen students' learning, encourage self-directed learning and strengthen holistic development. Teachers will focus on regular formative assessments through monitoring of daily work, revision exercises and performance tasks to provide more timely support and intervention.

Primary One and Two students will not have any examination. We will use subject-specific learning outcomes (LOs) and qualitative descriptors to report their progress at the end of Semester 1 and 2. For the other levels, our Weighted Assessments (WA) and End-of-Year Examinations (EYE) would help inform parents of the students' academic performance.

(j) Co-curricular Activities (CCA)

CCA will be conducted every Friday from 7.30am to 9.00am for students from P3 to P6 and will commence from Friday, 10 January 2025. As CCA is part of school curriculum, all students will report to school as per normal on Fridays. Students in CCA with afternoon sessions will be notified of these sessions separately.

P1-P2 will continue with lessons according to their timetable.

(k) Parental Involvement and Support

Parents play an important role in their child's growth. Your child will benefit most when both school and home work together to bring out the best in your child. Working in partnership with us will help you to better understand your child's strengths and areas for improvement, fostering a supportive environment that enhances their overall development and academic success.

We warmly invite you to actively participate in the school's Parent Support Group. A link to sign up and support various school events and activities will be sent to all parents via Parents Gateway, so keep a lookout for this information in January 2025.

On this note, we also seek parental support in inculcating independence and personal responsibility in your child. The school will not accede to requests from parents/guardians to hand over forgotten items and homework to their children in school. Let us teach our children the important life skill of being ready for school by packing their bags early and to take responsibility for anything that they missed out on.

Lastly, easing your child/ward back to school is necessary. It would be good to develop and practise good routines. Good routines reduce stress and anxiety for both parents and students. Nurturing healthy sleep habits and ensuring your child/ward has the necessary school supplies, such as books and stationery, are crucial aspects of establishing these routines. Encouraging independence in these tasks will support your child/ward's positive learning and development.

Please refer to the Annex for the Term 1 Calendar of Events.

Wishing you and your child/ward a fulfilling 2025!

Yours sincerely,

Mrs Tan Siew Hong
Principal

Term 1 Calendar of Events

Programmes / Events / Activities	Date / Time / Duration																							
FOR ALL STUDENTS																								
Start of CCA for P3–P6	10 January, Friday																							
Prefects' Investiture	27 January, Monday																							
Chinese New Year Celebration*	28 January, Tuesday Dismissal at 10.30 a.m.																							
Chinese New Year	29-30 January (Public Holidays)																							
Week of Wonder*	17 February to 19 February																							
Class Photo-Taking	11 February and 12 February																							
Timed Practice (P6)	3 March to 7 March																							
Non-Weighted Assessment 1 (P3-P5)*	3 March to 7 March																							
March Holidays	15 March to 23 March																							
LOWER BLOCK																								
P1 Parents Briefing 2025 (Face-to-face)	2 January, Thursday (7.45 a.m. to 11.00 a.m.) (P1 students should report to school by 7.25 a.m.)																							
P1 School Smartcard Photo-Taking	8 January, Wednesday																							
P2 Parents Briefing (Briefing via Microsoft Teams)*	21 January, Tuesday (2.30 p.m. to 4.00 p.m.)																							
Career Fair	2 hours within 17 to 19 February																							
MIDDLE BLOCK																								
P3 Swimsafer*	<table border="1"> <thead> <tr> <th rowspan="2">Class</th> <th colspan="2">Month</th> </tr> <tr> <th>January</th> <th>February</th> </tr> </thead> <tbody> <tr> <td>3 Faith, 3 Hope, 3 Joy</td> <td>10,17,24,31</td> <td>7,14,21,28</td> </tr> </tbody> </table> (7.30 a.m. to 9.00 a.m. for each class)	Class	Month		January	February	3 Faith, 3 Hope, 3 Joy	10,17,24,31	7,14,21,28															
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P4 Parents Briefing (Briefing via Microsoft Teams)*	14 January, Tuesday (2.30 p.m. to 4.00 p.m.)																							

Programmes / Events / Activities	Date / Time / Duration																											
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P5 Code for Fun*	<table border="1"> <thead> <tr> <th rowspan="2">Class</th> <th colspan="3">Month</th> </tr> <tr> <th>January</th> <th>February</th> <th>March</th> </tr> </thead> <tbody> <tr> <td>5 Faith</td> <td>-</td> <td>3,4,5,6,7</td> <td>-</td> </tr> <tr> <td>5 Hope</td> <td>-</td> <td>10,11,12,13,14</td> <td>-</td> </tr> <tr> <td>5 Joy</td> <td>20,21,22,23,24</td> <td>-</td> <td>-</td> </tr> <tr> <td>5 Courage</td> <td>-</td> <td>24,25,26,27,28</td> <td>-</td> </tr> <tr> <td>5 Kindness</td> <td>-</td> <td>-</td> <td>10,11,12,13,14</td> </tr> </tbody> </table>	Class	Month			January	February	March	5 Faith	-	3,4,5,6,7	-	5 Hope	-	10,11,12,13,14	-	5 Joy	20,21,22,23,24	-	-	5 Courage	-	24,25,26,27,28	-	5 Kindness	-	-	10,11,12,13,14
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P5 Camp*	17 February to 19 February																											
P6 Peak Performance	1 hour within 17 to 19 February																											

* For the asterisked events, separate letters will be sent with specific details for respective levels.