



SKPS/2023/P/VP/292

29 December 2023

Term 1 Notification

Dear Parents / Guardians,

Warmest greetings to all!

We hope you and your family enjoyed a wonderful year-end school holiday. We are pleased to welcome our SKlites back to school and would also like to extend a warm welcome to our new Primary 1 students and parents. We are excited about the upcoming year and anticipate a fulfilling learning journey with your child in 2024.

As we embark on the new academic year, we want to highlight essential information and school expectations. This will enable us to work in partnership in providing optimal support for your child/ward's education.

1. Home-School Communication

We highly value our partnership with you and encourage consistent communication between school and home. We will maintain contact with you through various channels, including:

- Notification letters that detail the activities planned for each term. It is important to note that all official letters and MOE notifications will be dispatched to you via the Parent Gateway. If you have not already, we strongly recommend downloading the Parent Gateway application.
- The Student Handbook provides a comprehensive resource containing vital school information and space for your child to record homework and messages from their teacher. We encourage you to refer to it daily, as it serves as a valuable means of communication between you and your child/ward's teacher.
- The school website is where you can access essential school information and stay updated on the latest announcements. Email addresses of staff members are conveniently available on the school website for direct communication.
- The school Facebook page keeps you informed of school's celebrations and other meaningful activities.
- Parent-Teacher Connect (PTC) and Parent-Child Teacher Conferences (PCTC) (Please refer to our Calendar of Event for the PTC in Term 1). These events provide opportunities for meaningful interactions and updates on your child/ward's progress.

2. Staff Updates

We would like to inform you that the following staff have left the school. We thank them for all their contributions during their stay in Seng Kang Primary and wish them well in their future endeavours:

- Mrs Eswani Nicholas
- Mdm Ng Gek Shan
- Mdm Ngiam Shi Ting Rachael
- Mdm Nurulhuda Binte Mohamed Salleh
- Mdm Reshmi Rai
- Mr Wong Ming Long, Aloysius

We also would like to welcome the following staff to our school

- Mdm Ng Chin Chin
- Miss Teng Pei Fang
- Mr Muhammad Rasul Bin Abd Hamid (Student Welfare, Education Officer)

3. Start of New Academic Year 2024

(a) First week of new academic year 2024

The school year for 2024 for all MOE primary schools will start on Tuesday, 2 January 2024 and end on Friday, 15 November 2024.

Primary 1 will start school on Tuesday, 2 January 2024.

Primary 2 to 6 will start school on Wednesday, 3 January 2024.

The following are the 2024 learning materials that your child should bring to school for the first 2 days:

Day	Subjects	Materials to bring
1	Maths, Science (P3-P6), English and Social Studies	Activity books (both A and B books if applicable), subject-related booklets, files and worksheets
2	PE, Art, Music, Mother-Tongue Language, CCE (Mother Tongue Language)	

Students are not required to bring their Textbooks. They will be given their new timetable by Day 2 and shall bring their Textbooks when lessons commence after the Orientation days.

(b) School Arrival and Dismissal

School will start promptly at 7.30 a.m. It is recommended for your child/ward to arrive in school early by 7.25 a.m. to enable him/her to settle down before lessons start.

Please do not send your child/ward to school earlier than 6.45 a.m. so that your child/ward can get sufficient rest and have their breakfast at home.

To facilitate parents picking up the Primary One and Two students, these 2 levels would be dismissed 5 minutes earlier than the other levels, at 1.25 p.m. from the basketball court.

Special arrangements are made for P1 students during orientation days as follows:

School dismissal for P1 students during orientation days from 2 January to 5 January 2024	At 1.00 p.m. (from the basketball court)
Daily school dismissal time for P1 students from 8 January onwards	At 1.25 p.m. daily (from the basketball court)

For parents of other levels, please make arrangement with your child/ward on which gate to meet as he/she will be exiting the school gates independently.

(c) Recess Timings

The recess timing for the various levels would be as follows:

P1 & P4	9.00 – 9.30 a.m.
P2 & P3	9.30 – 10.00 a.m.
P5	10.00 – 10.30 a.m.
P6	10.30 – 11.00 a.m.

Time would be allocated for students to have snack break in a day. Please assist your child to pack some healthy, dry snacks, e.g. biscuits or nuts/dried fruits, to school. Students are not to leave the class to buy the snacks.

(d) Canteen Meal

In our continuous effort to inculcate healthy eating habits among our students, the school has embarked on the Healthy Meals In Schools Program since 2018. The main objective of Health Promotion Board initiative is to encourage our students to have a balanced diet (brown rice, vegetables, meat and fruits) as well as to make healthier food and beverage choices. Given the uncertain external developments that have impact food costs. MOE has recommended a review on canteen meal prices. From 2024 onwards, the prices for both small and standard sets will be raised to \$2.20 and \$2.60 respectively. This revision is necessary to achieve a balance between quality food, affordability and sustainability of the canteen services.

(e) No Handphone Policy

The school is well equipped with ICT devices such as iPads/laptops to support learning. Handphones are not necessary for primary school lessons. To prevent misuse, students are not allowed to bring mobile phones and/or smart watches with calling/recording/tracking functions to school. If such devices are found to be used in school, the devices will be safe-kept by the school staff. Parent/ward will make the necessary arrangement to collect the devices personally. Students who need to contact their parents on an urgent basis could use the payphones available in the canteen.

(f) Safety of Students

We seek parents' support to keep schools a safe environment for students.

Please ensure your child/ward has a workable oral thermometer as daily temperature taking will commence on the first day of school. If your child is unwell, please ensure that he/she stays at home and seeks medical attention if necessary. If your child is recovering from respiratory-related illnesses, please encourage him/her to exercise social responsibility (e.g., by wearing a mask, minimising social interactions with big groups).

Please refrain from parking along the road outside the school to ensure smoother traffic flow during these times. If your child cycles to school, do remind him/her to dismount and push his/her bicycle across pedestrian crossings, while on crowded pavements and adhere to the road safety rules. For your child/ward's safety, he/she is encouraged to wear a helmet when cycling to school. Students seeking to park their bicycles on school premises must seek approval from their Form Teachers.

If you drive, please comply with the speed limit of 15km/h within school grounds and avoid overtaking. The school reserves the right to stop errant drivers who do not adhere to our safety rules from entering the school.

The opening hours of the school gates are as shown below:

Gate 1	Gate 2A	Gate 3A	Remarks
6.30 – 7.25 a.m.	6.45 – 7.25 a.m.	6.45 – 7.25 a.m.	For arrival
	1.30 – 2.00 p.m.	1.30 – 2.00 p.m.	For dismissal
	3.30 – 4.00 p.m.	3.30 – 4.00 p.m.	For dismissal after our various After School Programmes

Please refer to 'School Information' on our website for details regarding overview of the vehicle movement if you are dropping or picking your child/ward before / after school and the locations of the school gates, car parks and void decks for the waiting areas.

In the event of rain, vehicles will be allowed into the school for pick-up arrangement only. **Waiting or parking within school's premises is not allowed.** The school is unable to provide parking for parents and we would like to remind parents who are visiting the school to park in the nearby HDB blocks. For parents/guardians who are here to pick up their child/ward who is unwell, or for any emergencies, please inform the security guard and they will allow you to park in the temporary visitor lots (subject to availability). Vehicles must enter via Gate 1 and exit via Gate 2.

We appreciate your support and will continue to work with you closely. Let us all do our part to exercise personal and social responsibility and stay safe.

(g) Visitor Management

Schools are to accurately establish or verify the identity of visitors for security purposes. All visitors are to be registered at the school's security post. Visitor's personal particulars will be electronically recorded. Visitor/s will be issued a label or pass after verification. Visitor/s are to display the label or pass prominently. Visitors are to proceed to the General Office for assistance and are not allowed to proceed to any other part of the school building.

(h) Student Code of Conduct

As part of personal growth, we require students to observe the '4 As' of Attitude, Attendance, Attire and Achievement (please refer to the Student Handbook for more details). Teachers will go through these expectations during the orientation. Please note that all students are expected to be in school uniform on days when they do not have PE, during school examinations, formal school functions and certain events where they represent school. Students will be allowed to wear their PE attire to school on days when they have PE and will not be required to change back to school uniform after PE.

(i) Holistic development of students

To nurture lifelong learners and develop intrinsic motivation in learning, school-based assessments allow more time for teachers to deepen students' learning, encourage self-directed learning and strengthen holistic development. Teachers will focus on regular formative assessments through monitoring of daily work, revision exercises and performance tasks to provide more timely support and intervention.

Primary One and Two students will not have any examination. We will use subject-specific learning outcomes (LOs) and qualitative descriptors to report their progress at the end of Semester 1 and 2 to report progress. For the other levels, our Weighted Assessments (WA) and End-of-Year Examinations (EYE) would help inform parents of the students' academic performance.

(j) Co-curricular Activities (CCA)

The school will resume CCA in Term 1 Week 2, Friday, 12 January 2024. CCA will be conducted every Friday from 7.30am to 9.00am for students from P3 to P6. As CCA is part of school curriculum, all students will report to school as per normal on Fridays.

P1-P2 will continue with lessons according to their timetable.

(k) Parental Involvement and Support

Parents play an important role in their child's growth. Your child will benefit most when both school and home work together to bring out the best in your child. Working in partnership with us will help you to better understand your child's strengths and areas for improvement, fostering a supportive environment that enhances their overall development and academic success.

We encourage you to join the school's Parent Support Group.

On this note, we also seek parent's support in inculcating independence and personal responsibility in your child. The school will not accede to requests from parents/guardians to hand over forgotten items and homework to their children in school. Let us teach our children the important life skill of being ready for school by packing their bags early and to take responsibility for anything that they missed out on.

Lastly, easing your child/ward back to school is necessary. It would be good to develop and practise good routines. Good routines reduce stress and anxiety for both parents and students. Consider nurturing healthy sleep habits and ensuring your child/ward has the necessary school supplies, such as books and stationery, are crucial aspects of establishing these routines. Encouraging independence in these tasks will support your child/ward's positive learning and development.

Wishing you and your child/ward a fulfilling 2024!

Yours sincerely,

Mrs Tan Siew Hong
Principal

Term 1 Calendar of Events

Please find the calendar of events for the stipulated school holidays as well as key school programmes/activities and events in Term 1 below.

Programmes / Events / Activities	Date / Time / Duration																							
FOR ALL STUDENTS																								
Start of CCA for (P3–P6)	12 January, Friday																							
Prefects' Investiture	22 January, Monday																							
Chinese New Year Celebration	9 February, Friday																							
Chinese New Year	12 February, Monday (Public Holiday) 13 February, Tuesday (School Holiday)																							
Total Defence Day Commemoration	15 February, Thursday																							
Term 1 Week of Wonder*	22-23 February																							
Timed Practice (P6)*	26 February to 8 March																							
Weighted Assessment 1 (P3-P5)*	26 February to 8 March																							
March Holidays	9 March to 17 March																							
LOWER BLOCK																								
P1 Parent Briefing 2024	2 January, Tuesday (7.45 a.m. to 10.30 a.m.) <i>Please note: We encourage you to bring your child to school between 7 a.m. and 7.30 a.m.</i>																							
P2 Parent-Teacher Connect (Briefing via Zoom)*	16 January, Tuesday (Afternoon)																							
MIDDLE BLOCK																								
P3 Swimsafer*	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="text-align: center;">Class</th> <th colspan="3" style="text-align: center;">Month</th> </tr> <tr> <th style="text-align: center;">January</th> <th style="text-align: center;">February</th> <th style="text-align: center;">March</th> </tr> </thead> <tbody> <tr> <td>3 Faith</td> <td style="text-align: center;">12,19, 26</td> <td style="text-align: center;">2, 16, 23</td> <td style="text-align: center;">1, 8</td> </tr> <tr> <td>3 Hope</td> <td style="text-align: center;">12,19, 26</td> <td style="text-align: center;">2, 16, 23</td> <td style="text-align: center;">1, 8</td> </tr> </tbody> </table> <p style="text-align: center;"><i>(7.30 a.m. to 9.00 a.m. for each class)</i></p>	Class	Month			January	February	March	3 Faith	12,19, 26	2, 16, 23	1, 8	3 Hope	12,19, 26	2, 16, 23	1, 8								
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P4 Parent-Teacher Connect (Briefing via Zoom)*	11 January, Thursday (Afternoon)														
P3 Parent-Teacher Connect (Face-to-face briefing)*	18 January, Thursday (Afternoon)														
P4 SS LJ to Geylang Serai Heritage Gallery*	21 and 22 February / 1.00 p.m. to 5.00 p.m. 23 February / 8.00 a.m. to 12 p.m.														
UPPER BLOCK															
P5 Parent-Teacher Connect (Face-to-face briefing)*	11 January, Thursday (Afternoon)														
P5 Code-for-Fun*	<table border="1"> <thead> <tr> <th rowspan="2">Class</th> <th colspan="2">Month</th> </tr> <tr> <th>January</th> <th>February</th> </tr> </thead> <tbody> <tr> <td>5 Faith</td> <td>15-19</td> <td>-</td> </tr> <tr> <td>5 Hope</td> <td>22-26</td> <td>-</td> </tr> <tr> <td>5 Joy</td> <td>29-31</td> <td>1-2</td> </tr> </tbody> </table> <p>(2.30p.m. to 4.30p.m. for each class)</p>	Class	Month		January	February	5 Faith	15-19	-	5 Hope	22-26	-	5 Joy	29-31	1-2
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5 Joy	29-31	1-2													
P5 Camp*	22-24 February														
P6 Parent-Child-Teacher Conference (via Zoom)	7 March, Thursday (Afternoon) 8 March, Friday (Afternoon)														

* For the asterisked events, separate letters will be sent with specific details for respective levels.